

# TEST REQUESTS

## Meditech

Meditech connects in-house physicians and other caregivers with the resources of AVH Lab while providing an efficient mechanism for ordering tests, reporting results, and managing information. Meditech creates specimen labels for proper identification of specimens, and notification of “STAT” test orders to a special, designated printer within the Laboratory. Features of Meditech include 24 hour a day/7 day a week access to results (and ordering). The AVH-Mayo Test Catalog information is available online for consultative information on test selection, biochemical pathways, clinical findings, and laboratory values is available via links on the AVH Intranet, under “Departments” – “Laboratory”, or the internet at: <http://avh.testcatalog.org/>

Additional forms are not required when ordering through Meditech. Prompts have been created for the required additional information with electronic delivery to the Lab.

## Request Forms for Electronic Ordering (Physician Offices)

This form is available electronically on the AVH Internet website: <http://www.aspenvalleyhospital.org/>. On the left side click ‘Find a Department’; under HOSPITAL SERVICES click ‘Laboratory’. At the bottom of the Laboratory page is a link to the “Referred Laboratory Testing Order Form”.

- This form is in Adobe Acrobat format and can be filled out online by clicking on the various gray areas to enter data.
- Clicking on a box will place a checkmark in it (i.e. Location, Patient sex, the lab tests to be ordered).
- Once the form is completed, print a copy by clicking on the printer icon at the top. Multiple copies can be printed if you would like to retain a copy at your office.
- The ordering physician must sign the order form, per AVH policy.
- The printed requisition should be placed in the outside pocket of the ziplock Biohazard bag which contains the specimen(s).
- This form cannot be ‘saved’ to a computer file.

## Request Forms for non-Electronic Ordering (Physician Offices)

Paper test request forms can be provided for physician offices by contacting the LAB Clinical Analyst in the AVH I.T. Department at 544-1514. If using a paper Test Request form, clearly *print* all information, always including the patient’s age, sex, and collection date and time.